

# Moving Check List

Before Move	Moving To Do List	Notes
2 months	<ul style="list-style-type: none"> <li>○ Get quotes from local removalist</li> <li>○ <a href="#">Book your removalist</a></li> <li>○ Create a floor plan of new home for furniture placement. Sell or donate unneeded pieces.</li> <li>○ Make a home inventory. (Also a good time to get rid of clutter)</li> <li>○ Start a file of moving paperwork and expenses.</li> <li>○ Get your new home ready <a href="#">Contact painters, carpenters, plumbers, locksmiths, roofers, etc.</a></li> </ul>	
6 weeks	<ul style="list-style-type: none"> <li>○ Schedule a mover</li> <li>○ Notify post office of upcoming change of address and arrange a redirect on mail (if necessary)</li> <li>○ Make arrangements for storage (if necessary)</li> <li>○ Order Moving Materials: Boxes, bubble wrap, packing tape and other supplies</li> <li>○ Start to pack: Seasonal clothing and other items which you will not need for the next few weeks. Good opportunity to clean out your wardrobes.</li> <li>○ Use up food supplies that you don't want to move.</li> <li>○ Hold a garage sale for any household items which you no longer want but could sell or you could give unwanted items to</li> </ul>	

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	your local charity.	
<b>4 weeks</b>	<ul style="list-style-type: none"> <li>○ Notify friends and families of change of address. Send out emails or change of address cards.</li> <li>○ Schedule disconnection of utility services at old home and connection at new home. Telephone, Foxtel, Gas, Electricity, Internet, Alarm System, Water</li> <li>○ Let clubs, magazine subscriptions, employers, banks etc know of change of address.</li> <li>○ Arrange for cleaning of carpets, blinds and patch and repairs</li> </ul>	
<b>3 weeks</b>	<ul style="list-style-type: none"> <li>○ Dispose of items which cannot be moved such as propane, chemicals etc</li> <li>○ Recycle electronics, metal, plastics</li> <li>○ Start a file for new homeowner (if selling) of roof maintenance, appliance manuals etc</li> </ul>	
<b>2 weeks</b>	<ul style="list-style-type: none"> <li>○ Start packing bookshelves, kitchen, bedrooms and bathroom or alternatively organize a <a href="#">packing service</a> with your removals company.</li> <li>○ Find a new home with items that cannot be moved.</li> <li>○ Put aside all critical documents so that you don't accidentally pack them up with other things.</li> <li>○ Notify creditors of move</li> <li>○ Pick up Laundry and Dry Cleaning</li> </ul>	

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<b>1 week</b>	<ul style="list-style-type: none"><li>○ Confirm times and addresses with removalist.</li><li>○ Prepare for removal of unwanted items. Call a <a href="#">rubbish removal</a> service to take items to tip.</li></ul>	
<b>Day Before</b>	<ul style="list-style-type: none"><li>○ If using your removals company packing service let staff pack up all belongings.</li><li>○ Dismantle beds and large furniture. Removals Company should be able to do this for you.</li><li>○ Defrost refrigerator and freezer</li><li>○ Drain power equipment of oil and gas.</li><li>○ Have copies of directions to your new house handy.</li></ul>	



**You name it – We do it!**

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